**North Park Influencer Travel Funding Policy**

[Approved by Missions Oversight Team March 20, 2019]

This policy outlines parameters for funding travel costs for our Influencers. Such funding reduces costs to our Influencers and allows North Park to provide tangible support for the work the Influencers are doing.

1. For trips outside North America, the GO Grant Fund will provide a travel honorarium to cover travel costs (receipts required) up to the amount of $2,000. For North American trips, the travel honorarium will cover travel costs up to $750. This honorarium is restricted to one trip per calendar year.
2. It is expected Influencers will take all reasonable steps to minimize flight and travel costs.
3. Travel costs include all flights, airport transport and parking, out of country travel insurance, Visas and inoculations.
4. In the situation that a married couple are Influencers, both spouses are eligible for travel honorariums.
5. Other costs associated with travel in excess of the honorarium remain the responsibility of the Influencers, but can be receipted for tax purposes.
6. Where a trip is also funded by other donors or sources, North Park’s contribution will be restricted to the lesser of a) the above caps; and b) the unfunded portion of the trip. Funds given by North Park are not intended to be directed to mission agency general funds or to otherwise overfund a trip.
7. Influencers who receive travel funding are also eligible to apply for GO Grants to support specific projects related to the partner relationship.